



MOREHOUSE PARISH SCHOOL BOARD

"Obtaining Excellence in Education Through Quality Teaching"

4099 Naff Avenue
Post Office Box 872
Bastrop, LA 71220
(318) 281-5784
Fax (318) 283-3456

Employee Transfer Request Form

DR. GEORGE NOFLIN, JR.
Superintendent

Ms. Tamika Gray Farrell, President
District 6

Mike Stephens, Vice President
District 5

Mrs. Karen Diel
District 1

Louis Melton
District 2

Ron Vollmar
District 3

Jeff Churchwell
District 4

Robert Fenceroy
District 7

Date of Request _____

_____ is requesting a transfer from _____ to _____
(Employee) (Home Site)

_____. The reason for this transfer request _____
(Transfer Site)

_____ is a _____ month employee and is currently holding a
(Employee)

_____ position. The transfer request is to fill an open position at
(Position)

_____ site that has a _____ position available.

Employee Signature

- I agree with this transfer request.
- I disagree with this transfer request.

Sending Principal

Date

- I approve this transfer request.
- I do not approve this transfer request.

Receiving Principal

Date

All transfers must be approved by the Receiving Principal and the Superintendent

- Approved
- Not Approved

Superintendent

Date

"An Equal Opportunity Employer"