

The Finance and Advisory Committee met on Thursday, February 24, 2022 at 5:30 pm. **Rick Hixon-Chairperson** called the meeting to order. In attendance were the following: **Karen Diel, Debbie Wilson, Adrin Williams and Louis Melton.** Also present were **Mrs. Veronica Loche-Tappin, David Gray, Superintendent, and Stephen Katz, Attorney.**

The following agenda items were presented to the Finance and Advisory Committee:

1. Ms. Ersula Downs presented the report regarding the Sales Tax Funds update for January 2022. *On a motion by Ms. Adrin Williams to approve Sales Tax Funds report for January 2022, seconded by Mrs. Debbie Wilson. None opposed, the motion carried unanimously.*

**Madam President, I so move.**

2. Ms. Ersula Downs presented the report regarding the General Fund for January 2022. *On a motion by Ms. Adrin Williams to approve General Fund report for January 2022, seconded by Mr. Louis Melton. None opposed, the motion carried unanimously.*

**Madam President, I so move.**

3. Ms. Ersula Downs presented the report regarding the School Lunch Fund for January 2022. *On a motion by Ms. Adrin Williams to approve the School Lunch Fund report for January 2022, seconded by Mr. Louis Melton. None opposed, the motion carried unanimously.*

**Madam President, I so move.**

4. To advertise for a RFQ (Request for Qualification) for Program Management Services for ESSER capital projects. ( Presented by Ms. Ersula Downs) *On a motion by Ms. Adrin Williams to advertise for a RFQ (Request for Qualification) for Program Management Services for ESSER capital projects, seconded by Mr. Louis Melton. None opposed, the motion carried unanimously.*

**Madam President, I so move.**

5. Information from the Child Nutrition Supervisor about replacing kitchen equipment and updates to cafeterias and serving areas at Delta Elementary, Morehouse Elementary and Bastrop High School. Including estimated costs, timelines and funds. (Presented by Ms. Ashley White) *On a motion of Ms. Adrin Williams to authorize the Child Nutrition Department to take those steps necessary to replace kitchen equipment and update cafeterias and serving areas at Delta Elementary, Morehouse Elementary and Bastrop High School. Based on estimated costs, timelines and funds from the Child Nutrition Program and ESSER, seconded by Ms. Karen Diel. None opposed, the motion carried unanimously.*

**Madam President, I so move.**

6. To consider and take necessary action to recommend for the board to grant a pay increase to Master Craftsman and Skilled Workers in the Maintenance Department. (Presented by Ms. Karen Diel) *Maintenance Supervisor Tony Roberts and staff presented salary information from surrounding parishes along with Morehouse Parish salary information. On a motion of Ms. Adrin Williams to grant a pay increase to Master Craftsman and Skilled Workers in the Maintenance Department with, Ms. Downs to prepare a salary schedule to be presented at March regular scheduled board meeting. Once salary schedule is presented and approved, it will be affected immediately on the next pay period following approval, seconded by Mr. Louis Melton. None opposed, the motion carried unanimously.*

**Madam President, I so move.**

7. To discuss Bastrop High School Football field. (Presented by Mr. Rick Hixon) *This was discussion only.*
8. **MEETING ADJOURNED.**