**Morehouse Parish School Board**

**Building and Grounds**

**Maintenance Checklist**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name:** |  |  | **School:** |  |
| **Date Completed:** |  |  | **Signature:** |  |

|  |  |
| --- | --- |
| **1.** | **School Building Exterior and Grounds** |
|  |  | **Yes** |  | **No** |  | **N/A** |
|  | Grass Mowed |  |  |  |  |  |  |  |
|  | Bushes Trimmed |  |  |  |  |
|  | Weed-eated |  |  |  |  |
|  | Trash Picked up |  |  |  |  |
|  | Windows in good condition |  |  |  |  |
|  | Dumpsters emptied |  |  |  |  |
|  | Roof in good condition |  |  |  |  |
|  | Exterior walls maintained |  |  |  |  |
|  | Exterior doors and hardware working |  |  |  |  |
|  | Playground maintained |  |  |  |  |
|  | Playground equipment in good condition |  |  |  |  |
|  | Playground safe floor maintained |  |  |  |  |
|  | Exterior lights working |  |  |  |  |