**Morehouse Parish School Board**

***Special Educational Services***

***1607 Martin Luther King S***

***P. O. Box 872***

***Bastrop, LA 71221***

***(318) 283-1674***

***FAX: 283-3424***

 ***Hazel Sellers, Interim Superintendent Kay Pirtle, Supervisor of Special Services***

**Prior Notice of Proposed or Refused Action by the Local Education Agency**

 To the parents of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_:

The purpose of this letter is to inform you of the school system’s Individual Education Program (IEP) team’s proposal/ refusal to:

 \_\_\_\_ N/A- No significant changes have been made to the annual review IEP.

 \_\_\_\_ Change your child’s educational placement.

 \_\_\_\_ Change your child’s special education related services.

 \_\_\_\_ Change your child’s school exit options.

 \_\_\_\_ Change your child’s statewide assessment participation.

 \_\_\_\_ Other (describe): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The IEP team proposes/ refuses to take this action because: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The IEP team considered the following options in making this decision: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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The following information was used in making this decision:

 \_\_\_\_ IEP \_\_\_\_ Student Performance \_\_\_\_ Teacher Information/ Observation

 \_\_\_\_ Student Behavior \_\_\_\_ Parent Information \_\_\_\_ Report Card/ Statewide Assessment

 \_\_\_\_ Evaluation \_\_\_\_ Medical Information \_\_\_\_ Other (Describe Below)

Describe: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent(s)/ guardians(s) of a child with a disability have legal rights called procedural safeguards which are part of the Individuals with Disabilities Education Act (IDEA) and *Bulletin 1706: Regulations for the Implementation of the Children with Exceptionalities Act, Subparts A and B*. Parental rights can be found in *Louisiana’s Educational Rights of Children with Disabilities*. You should have already received a copy of the handbook, but you may request an additional copy from your child’s teacher. You can also find this handbook on the Louisiana Department of Education website, http://www.louisianaschools.net.

Should you want additional assistance, you may contact the agencies identified below for assistance in understanding your rights in this matter. Morehouse Parish Schools Special Services- (318) 283-1674.

Please feel free to contact me for further information.

Sincerely,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Signature Position

\_\_\_\_ Parent/Student attended the IEP meeting. This letter was sent home with parent(s)/ guardian(s) copy of the IEP.

 Parent/Student Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_ Parent/ Student did not attend the IEP meeting. This letter was mailed with parent(s)/ guardian(s) copy of the IEP

 on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.